### **Privacy Notice**

At Dragon Tax & Management, Inc., we are committed to protecting the privacy and security of your personal and financial information. This Privacy Notice explains how we collect, use, and safeguard your data when you use our services.

### **Information We Collect**

We may collect the following types of personal and financial information: Name, address, and contact details Social Security number or taxpayer identification number Financial records, including income, expenses, and deductions

Bank account and payment information

# How We Use Your Information

We use the information we collect for the following purposes:

Providing tax preparation and related services

Communicating with you about your tax matters

Complying with legal and regulatory requirements

Improving our services and customer experience

Preventing fraud and enhancing security

Information Sharing

We do not sell or rent your personal information to third parties. However, we may share your information with:

Our affiliates and service providers who assist us in providing our services

Government agencies and regulatory authorities as required by law

Other third parties with your consent or as permitted by law

Data Security

We maintain appropriate technical and organizational measures to protect your information from unauthorized access, disclosure, alteration, or destruction.

# **Your Rights**

You have the right to: Access and correct your personal information Request deletion of your personal information, subject to legal and contractual obligations Object to the processing of your personal information, where applicable

# **Changes to this Notice**

We may update this Privacy Notice from time to time. Any changes will be posted on our website and, where appropriate, notified to you by email or other means.

# **Contact Us**

If you have any questions or concerns about our privacy practices, please contact us at tax@dragontax.com